

Park Ridge HOA Board Meeting Minutes
9/24/16

Members in attendance:
Renee Sellers, Kaysie Fernandez, David Dupont, Katie Martinez

Absent:
Mikki Teneyuca

- I. Meeting called to order at 1040 am. Quorum present.
- II. Member communication. No members here.
- III. Approve board meeting minutes. Per David please add the two votes taken at meeting. Added and approved.
- IV. Unfinished Business/updates
 - A. Construction of pavilion at park – funds allocation to explore possibility
 1. Katie will put together a spread sheet on pavilion options and pricing. No funds needed at this time. Will put together a mailer for the neighborhood in coming months.
 - B. Investment properties committee update
 1. Renee will ask Susan if she is interested in leading the committee and will report next meeting.
 - C. Safety committee update
 1. Mikki has been working with Pauline on the safety committee- resolution was suspended in interim. Will need to re-approve Safety Committee later in meeting. If approved Pauline would like \$25 dollars a quarter and t-shirts for the safety committee. Will approve or deny at a later time.
 - D. Volunteer committee update- tabled until next meeting with Mikki in attendance.
 - E. Discuss resolution for AC committee- revote
 1. Mikki's resolution is passed to board members. Changes would include: keeping Susan and Brenda on AC committee as voting members, adding a board member to be a third voting member, adding two board members to the AC committee as advisors, copies board on all requests/approvals/and denials, and exceptions to the deed restrictions would require board review before final decision.
 2. Katie moves to vote on David's original resolution (as passed at the last meeting; with section E3 removed, the appointment of the AC committee members) with the amendment that the AC committee members be open to the community for interest (as well as the advisory members). An email will also be sent for all committee interest. And that community members will email board with interest to be voting members of the AC committee and be voted on at the next meeting. The AC committee will then be free to choose the advisory positions based on interested emailed to the board. The effective date of this resolution would be November 1st. At the next board meeting October 29th the vote will occur. Members must express interest for committees by October 15th. Kaysie seconds. Motion passes 4:0, in favor.
 - F. Halloween/Fall Festival- approve funding
 1. David presents and moves to vote on Resolution #2 to board. Kaysie seconds. Motion passes 4:0, in favor. \$1,000 approved for Halloween Party budget.
- V. New Business
 - A. CCR enforcement plan/creation of
 1. David moves to pass Resolution #1. Katie seconds. Motion passes 4:0, in favor.
 - B. Increase number of drive-throughs. Covered in Section V. A.

- C. ~~Increase fines for violation.~~ *Tabled due to lack of 72 hour notice. Will have another meeting in a week (TBA) to discuss to have ample time to notify neighbors.
 - D. Fence installation east property. Jack will get quotes for fence on Taline pond.
 - E. Establish/review rules of conduct for meeting
 - 1. Renee expressed concern over organization of meetings. Katie suggests placing time limits on agenda items. Kaysie suggests whoever adds agenda meetings will ask for a specific amount of time to be added to the agenda, then each member gets 3 minutes to speak and may request more time. Agreed upon by all members.
 - 2. Board of Directors Agreement to Serve passed out by David to members to sign. Will be tabled until next meeting to allow Mikki to have input.
 - F. Storage of HOA records. Will be tabled till next meeting to get Mikki's input. Possible storage unit for records or other HOA equipment.
 - G. Purchase community board and replacement of speaker for meetings/events. Will table until budget meeting.
 - H. Cracked sidewalks. Could potentially be an expensive thing for the neighborhood to take on. Should fall under the city's responsibility. Maybe ask Safety committee to work with city on this issue.
 - I. Clarification of HOA communication to be solely on list serve versus Next-door to insure inclusion of all members. Renee was having trouble getting board emails. It's really up to the community on how they choose to communicate to the board.
 - J. Ratification of interim issues acted upon by the Board via email. Kaysie moves to ratify the motion that was suspended via email since last board meeting (Resolution of the Board of Directors Park Ridge Owners Association, Inc). Motion passes 4:0, in favor.
 - K. David proposes "board hours," with either open hours at the park for the community to contact the board members or even an "on call" cell phone.
 - L. Katie will do yard of the month for October.
 - M. Renee requests "appreciation cards" for home improvement (also violation cards). Renee will be a board liaison to beatification committee.
- VI. Meeting adjourned at 1:15.

Board Secretary,

A handwritten signature in blue ink that reads "Katie Martinez". The signature is written in a cursive, flowing style.